



TIPS FOR ESSAY WRITING IN SSC CGL AND CHSL

All of you must be aware that SSC CHSL Tier II Exam and SSC CGL Tier III Exam will be a written exam in descriptive form. You need to write essays and letters or application within the word limit set by the officials.

We are providing you the officially prescribed exam pattern for writing the descriptive paper in order to clarify all your doubts.

<u>S.No.</u>	<u>Topic</u>	<u>Word Limit</u>	<u>Time</u>
1.	Essay Writing	200-250 words	1 hour (20 Minutes
2.	Letter Writing	100-150 words	Compensation for PWD candidates)

Here are a few tips for writing an essay:

1. Brush up your language skills – those who are not that good in the English language can first practice writing small paragraphs and gradually improve their writing and grammar skills.
2. Start reading newspapers to gain knowledge regarding the recent happenings or developments and then pick important news topics and write about them in short.
3. Keep yourself aware of the current topics related to the economy, banking, and business. Essay topics are generally based on the recent developments or current schemes of government.
4. Focus on the structure of the sentence i.e. grammatically it should be appropriate.



5. No ambiguity- in order to use better Vocabulary words, do not make your essay ambiguous.
6. Keep it straight and precise- your thoughts should be well-assembled and stated articulately.
7. Word limit- stick between 240-250 words. Do not exceed the word limit, as marks are being deducted for the same.
9. Statements ought to be Correlative or intertwined- there should be cohesiveness or else it will seem unintelligible and cryptic.
10. Divide your essay into paragraphs for better readability.
11. Do not use bullet points or any diagrams.
12. Write the essay by dividing it into three to five paragraphs-
 - Introduction of 40-50 words
 - Body of 140-150 words
 - Conclusion of 50 words
13. The major focus is on the following sections as we have discussed in a few points mentioned above.
 - Content quality
 - Format
 - Word limit
 - Cohesiveness
 - Sentence structure
 - Spellings
14. Do not overwrite.
15. Also, use transition words such as presently, furthermore, as a matter of fact, arguably, nevertheless, on the other hand, etc.



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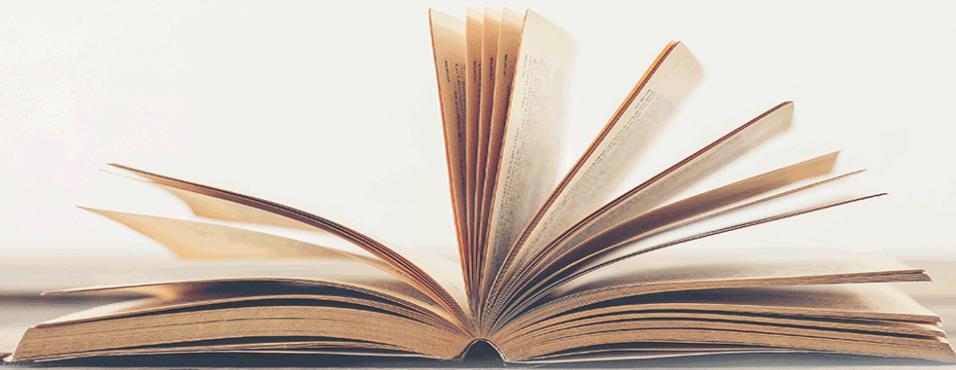
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16. Just remember whether you opt for essay in Hindi or English, make sure that the sentence structure is appropriate

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